



HILLINGDON
LONDON



Social Services, Housing and Public Health Policy Overview Committee

Date: TUESDAY, 23 JANUARY
2018

Time: 7.00 PM

Venue: COMMITTEE ROOM 6 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

Councillors on the Committee

Wayne Bridges (Chairman)

Jane Palmer (Vice-Chairman)

Teji Barnes

Peter Davis

Becky Haggar

Shehryar Ahmad-Wallana

Tony Eginton

Peter Money

June Nelson

Co-Opted Member

Mary O'Connor

Published: Monday, 15 January 2018

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Putting our residents first

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SOCIAL SERVICES, HOUSING & PUBLIC HEALTH

To perform the policy overview role outlined above in relation to the following matters:

1. Adult Social Care
2. Older People's Services
3. Care and support for people with physical disabilities, mental health problems and learning difficulties
4. Asylum Seekers
5. Local Authority Public Health services
6. Encouraging a fit and healthy lifestyle
7. Health Control Unit, Heathrow
8. Encouraging home ownership
9. Social and supported housing provision for local residents
10. Homelessness and housing needs
11. Home energy conservation
12. National Welfare and Benefits changes

Agenda

CHAIRMAN'S ANNOUNCEMENTS

- 1 Apologies for Absence and to report the presence of any substitute Members
- 2 Declarations of Interest in matters coming before this meeting
- 3 To receive the minutes of the meeting held on 7 December 2017 1 - 4
- 4 To confirm that the items of business marked in Part I will be considered in Public and that the items marked Part II will be considered in Private
- 5 2018/19 Budget Proposals For Services Within The Remit Of Social Services, Housing And Public Health Policy Overview Committee 5 - 18
- 6 Cabinet Forward Plan 19 - 22
- 7 Work Programme 2017/18 23 - 26

Minutes

SOCIAL SERVICES, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE

7 December 2017



Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge UB8 1UW

	<p>MEMBERS PRESENT: Councillors: Wayne Bridges (Chairman) Jane Palmer (Vice-Chairman) Teji Barnes Peter Davis Becky Haggart Peter Money Tony Eginton June Nelson Mary O'Connor Richard Mills</p>
	<p>OFFICERS PRESENT: Dan Kennedy - Deputy Director, Housing, Environment, Education, Health & Wellbeing Sandra Taylor - Assistant Director, Provider and Commissioned Care Kate Kelly-Talbot - Assistant Director, Adult Social Care Neil Fraser - Democratic Services Officer</p> <p>EXTERNAL ATTENDEES: Stephen Ashley - Chairman, Adult Safeguarding Board</p>
39.	<p>APOLOGIES FOR ABSENCE AND TO REPORT THE PRESENCE OF ANY SUBSTITUTE MEMBERS (<i>Agenda Item 1</i>)</p> <p>Apologies were received from Councillor Shehryar Ahmad-Wallana. Councillor Richard Mills was present as his substitute.</p>
40.	<p>DECLARATIONS OF INTEREST IN MATTERS COMING BEFORE THIS MEETING (<i>Agenda Item 2</i>)</p> <p>None.</p>
41.	<p>TO RECEIVE THE MINUTES OF THE MEETING HELD ON 6 NOVEMBER 2017 (<i>Agenda Item 3</i>)</p> <p>RESOLVED: That the minutes of the meeting held on 6 November 2017 be approved as a correct record.</p>

42.	<p>TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED IN PART I WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS MARKED PART II WILL BE CONSIDERED IN PRIVATE (<i>Agenda Item 4</i>)</p> <p>It was confirmed that there were no Part II items, and that all business would therefore be conducted in public.</p>
43.	<p>ADULT SAFEGUARDING BOARD - UPDATE REPORT (<i>Agenda Item 5</i>)</p> <p>Stephen Ashley, Chairman of the Adult Safeguarding Board, provided Members with an update, following the presentation of the Board's Annual Report at the meeting held on 2 October 2017. Mr Ashley began by addressing the Committee's request for further information as a result of that presentation.</p> <p>Regarding the training being conducted, the Committee was informed that the Board had conducted two multi-agency seminars that had been well received. Moving forward, the Board had put together a number of packages for further multi-agency training, though uptake of the offered training had been low. It had therefore been agreed that training providers would bear the cost of the initial training sessions, should uptake continue to be low. If popular, further training sessions would have a cost assigned, and while this cost was still to be determined, it would be minimal. H4All would receive a discount against the final cost.</p> <p>It was recognised that partner agencies were already conducting their own in-house training, which was assessed by the Board. However, concerns remained that these sessions were only sufficient to meet the agency's own mandatory, legal training requirements, and did not include a multi-agency element, which the Board's programme of training was seeking to address.</p> <p>Regarding the sharing of data with the Immigration Removal Centre, the Committee was informed that, unlike many neighbouring authorities, Hillingdon had an excellent relationship with both the Immigration Removal Centre and the Border Force. A number of meetings between parties were being held, at which a large subset of data was already being shared. The Immigration Removal Centre had now applied to the Home Office to be able to share all data with the Board, and the results of this request were awaited.</p> <p>It was confirmed that the Border Force was informing the Board of particular areas of focus, such as modern day slavery, to enable to Board to engage as early as possible.</p> <p>With regard to partnership working between the Board and local universities, the Committee was advised that the Board had approached local universities with a view to partnership working, and had agreed to work with Uxbridge University on a number of training videos and associated media work. The Board remained eager to work with Brunel University.</p> <p>Consideration was then given to a verbal update on the work of the Board since the presentation of the Annual Report at the meeting in October 2017. It was confirmed that the report was verbal, due to the confidential nature of the data being discussed.</p>

The Board's dashboard, aligned to the Board's priorities for the coming year, was presented and discussed. It was confirmed that the dashboard included data compiled from a number of partner agencies, including the Police and health agencies, and allowed the Board to identify areas of concern. These areas of concern were discussed at regular meetings, then audited to obtain additional detail and to agree relevant actions, before being reported to Executive Board Members.

It was confirmed that non-confidential data from the dashboard would be included in next year's Annual Report. It was suggested that, to enable the Committee to provide overview and scrutiny of that report prior to its publication, a draft of the report be brought to the Committee in March 2018. Committee Members were supportive of this suggestion.

Members provided feedback on the dashboard, and suggested that the data in the dashboard continue to be validated to ensure there were no discrepancies, and that any acronyms be explained via a key or supporting document, as an aid to better interpreting the data. In addition, the Committee suggested that further data related to clinical coding, radicalisation, and the work of the CNWL be included on the dashboard moving forward.

RESOLVED:

- 1. That the verbal report be noted;**
- 2. That a draft annual report be presented at the Committee meeting scheduled for March 2018; and**
- 3. That the Committee's feedback to the dashboard, outlined above, be considered.**

44. MAJOR REVIEW - LONELINESS & ISOLATION IN OLDER RESIDENTS - CONSIDERATION OF DRAFT RECOMMENDATIONS TO CABINET
(Agenda Item 6)

Consideration was given to a tabled list of draft recommendations to Cabinet, resulting from the Committee's review into loneliness and social isolation in older residents.

Members were supportive of the proposed recommendations, though requested that the report to Cabinet include data on the number of older residents living alone, together with the number of older residents engaging with Council services.

With regard to Bell Farm Christian Centre's need for an urn, as discussed at the previous Committee meeting, it was confirmed that the Centre had purchased a new urn from its own budget.

RESOLVED:

- 1. That the proposed draft recommendations be agreed, and**
- 2. That authority be delegated to the clerk to draft the Committee's final report to Cabinet, under consultation with the Chairman and Labour lead.**

45.	<p>CABINET FORWARD PLAN (<i>Agenda Item 7</i>)</p> <p>RESOLVED: That the Cabinet Forward Plan be noted.</p>
46.	<p>WORK PROGRAMME 2017-18 (<i>Agenda Item 8</i>)</p> <p>Consideration was given to the Committee's Work Programme for 2017-18. It was agreed that, given the short timescale ahead of the forthcoming local elections, it was not feasible for the Committee to conduct a second review in the current municipal year.</p> <p>However, it was suggested that a further informational item be commissioned for a meeting in the New Year, and Members were requested to forward suggestions for item topics to the Chairman or clerk. One such suggestion was for an update on the work of the Council to support Hillingdon's Armed Forces Community Covenant, and it was agreed that this be considered.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the Work Programme 2017-18 be noted; 2. That consideration be given to an information item on the work of the Council to support the Armed Forces Community Covenant; and 3. That Members forward suggestions for further information items to the Chairman or clerk, for consideration.
	<p>The meeting, which commenced at 7.00 pm, closed at 7.38 pm.</p>

These are the minutes of the above meeting. For more information on any of the resolutions please contact Neil Fraser - Democratic Services Officer on 01895 250692. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

2018/19 BUDGET PROPOSALS FOR SERVICES WITHIN THE REMIT OF SOCIAL SERVICES, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE

**Contact Officer: Peter Malewicz
Gregory Pike
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REASON FOR ITEM

1. To comply with the Budget and Policy Framework procedure rules as part of the agreed consultation process for the General Fund and Housing Revenue Account budgets, alongside the Council's Capital Programme, this report sets out the draft revenue budget and Capital Programme for the services within the remit of the Social Services, Housing and Public Health Policy Overview Committee, along with indicative projections for the following four years. Following consideration by Cabinet on 14 December 2017, these proposals are now under consultation, and the proposals for each Group are being discussed at the January cycle of Policy Overview Committees.
2. Cabinet will next consider the budget proposals on 15 February 2018, and the report will include comments received from Policy Overview Committees. At the meeting on 15 February 2018 Cabinet will make recommendations to full Council regarding the budget and Council Tax levels for 2018/19, who will meet to agree the budgets and Council Tax for 2018/19 on 22 February 2018.
3. The Committee needs to consider the budget proposals as they relate to the Social Services, Housing and Public Health Groups and to the relevant service areas within the Social Services, Housing and Public Health Groups, but within the corporate context and the constraints applying as a result of the aggregate financial position of the authority.

OPTIONS AVAILABLE TO THE COMMITTEE

4. It is recommended that the Committee notes the budget projections contained in the report and comments as appropriate on the combined budget proposals put forward by the Social Services, Housing and Public Health Groups and to the relevant service areas within the Social Services, Housing and Public Health Groups, within the context of the corporate budgetary position.

INFORMATION

Background

5. The Council continues to operate within the constraints of Government's deficit reduction programme, which has seen a sweeping reduction in central government funding since 2010/11 and is set to continue until at least the end of the decade. Alongside this reduction in funding, continuing demographic and demand pressures and a return to an inflationary environment over the medium term will necessitate delivery of further substantial savings. This first report to Cabinet on the budget for 2018/19 quantifies the financial challenge faced by the

Council, and outlines an approach to meeting this challenge whilst continuing to 'Put Residents First'.

6. This is the first report to Cabinet on the budget for 2018/19, building upon the position outlined in the 2017/18 budget report to Council in February 2017. In February the savings requirement for 2018/19 was estimated to be £16,117k, which has been revised downwards following the announcement in March 2017 of £2,947k Improved Better Care Fund monies to support Adult Social Care and £2,602k Collection Fund surpluses amongst a number of minor revisions to projections. The resulting budget gap for 2018/19 therefore stands at £10,197k, marginally lower than the £11,600k estimate from July 2017, rising to £56,107k over the five year MTF period.
7. Groups have been developing savings proposals sufficient to meet this externally driven budget gap and respond to increases in cost pressures. In addition to this work across directorates, a comprehensive review of the corporate elements of the budget has been undertaken since February, capturing funding, inflation and capital financing. During the early summer and again in the autumn, a series of challenge sessions were held to affirm the budget position. Each session followed a similar format reviewing:
 - The 2016/17 outturn, particularly any on-going issues arising.
 - The current position in 2017/18 - both monitoring and savings delivery.
 - Existing and emerging pressures which need to be addressed in the 2018/19 budget and forecasts for future years.
 - Progress on the development of savings proposals for 2018/19 and beyond.
 - Identification of any potential growth or invest-to-save bids.
 - Capital programme requirements.
8. The consultation budget represents the combined outputs from these sessions, with sufficient savings proposals having been developed to bridge the budget gap in 2018/19 without recourse to reductions in service levels or levying the Social Care precept while freezing Council Tax for all residents for a tenth successive year and funding the freeze for older persons into a twelfth year in 2018/19.

The Budget and Policy Framework Rules

9. The consultation on the budget proposals commenced on 15 December 2017 following decisions taken by Cabinet on 14 December 2017.
10. There will be a further consideration by Cabinet of the budget proposals on 15 February 2018, including comments from Policy Overview Committees. These will be collated and reported back to Cabinet by the Corporate Services and Partnerships Policy Overview Committee. Council will be requested to approve the Cabinet's proposals on 22 February 2018, and if approved without further amendment they will be effective immediately.

Corporate Summary

11. While the focus of the discussion for the Policy Overview Committee should be the specific services within its remit, it is important that this discussion is conducted in the context of the overall corporate financial position. The Council's financial performance during 2017/18 remains strong, with an underspend of £980k projected across revenue budgets as at September (Month 7) and £14,460k of the £15,508k savings programme either already banked or on track for delivery within the financial year. The remaining £1,048k remain on track to be delivered in full in future years.
12. The budget proposals included in this report represents the Cabinet's budget strategy for 2018/19. Revenue budget proposals have been developed to deliver a zero increase in Council Tax for 2018/19, avoid implementation of the Social Care Precept, maintain balances and reserves at well above the minimum recommended level and continue to protect frontline services. The final funding settlement for 2018/19 and confirmation of a number of levies payable to other public authorities will not be available until the new year and so the budget has therefore been drafted on the latest estimated position.
13. Locally raised income from Council Tax and Business Rates is expected to grow by £4,905k as a result of strong growth in taxbases, although this is off-set by a £7,172k anticipated reduction in government funding, necessitating the identification of savings to deliver a balanced budget. The two year 100% Business Rates Retention Pilot Pool for London is projected to deliver an additional £5,400k income to support local services in 2018/19, which enables the planned Use of General Balances to be reduced from £5,000k in 2017/18 to £950k in 2018/19.
14. The principal challenge in delivering a balanced budget for 2018/19 is in developing a programme of savings to meet the combined challenge of falling levels of government funding alongside inflationary pressures and the costs of increasing demand for services. Development of £7,145k savings proposals and £3,052k initiatives to contain growth in demand-led Contingency budgets - primarily through contract renewals and securing additional contributions from health partners - are sufficient to manage a potential budget gap of £10,197k as detailed in Table 1 below.

Table 1: Budget Requirement

	Movement from 2017/18	2018/19 Budget Requirement
	£'000	£'000
Council Tax Revenues	(4,230)	(112,929)
Business Rates Revenues	(675)	(52,989)
100% Retention Pilot Pool	(5,400)	(5,400)
Revenue Support Grant	6,389	(13,124)
Other Central Government Funding	783	(34,386)
Planned Use of General Balances	4,050	(950)
Total Resources 2018/19	917	(219,778)
Budget Requirement		
Roll Forward Budget		220,695
Inflation	4,577	
Corporate Items	(613)	
Contingency (Growth)	3,421	
Contingency(Management Action)	(3,052)	
New Priority Growth	1,895	
Savings Programme	(7,145)	
Budget Requirement 2018/19	(917)	219,778
Budget Surplus	0	0

15. This draft budget includes £2,699k revenue provision for Priority Growth, funded from a combination of £554k brought forward funding, £250k Earmarked Reserves and £1,895k additional resources included in the 2018/19 budget. £250k of this sum remains uncommitted at this stage, with the remainder consisting of:

- a. £1,000k resources committed to meeting capital financing costs associated with the Council's flagship School Expansions Programme;
- b. £576k provision to support operation of a new Waste and Recycling Centre in the south of the borough, complementing the existing offer at New Years Green Lane;
- c. £84k investment in a Bulky Waste Collection service for residents;
- d. £250k per annum funding for the Metropolitan Police to 2022/23 in order to support the continued operation of Uxbridge Police Station, alongside further investment outlined in the capital section of this report;
- e. £200k support for an expanded youth offer from the Council, including provision for a grant programme to support independent youth groups;
- f. £200k additional funding for Counter Fraud Activity to ensure the Council protects its finances; and,
- g. £139k further growth for the expanded Museums and Archives Service in addition to the £140k allocated in 2017/18.

16. The Council's capital programme has also been refreshed, with £386,370k of planned investment in local infrastructure over the period to 2022/23 including: continued delivery of school places to meet the needs of a growing population,

provision for a new swimming pool in the Yiewsley / West Drayton area, further investment in the borough's highways, continued investment in bowls clubs, re-provision of the Hillingdon Outdoor Activity Centre in response to High Speed 2 and commencement of a rolling borough-wide programme of library and leisure centre refurbishment.

17. Alongside General Fund budgets, the Council's Housing Revenue Account budgets have been prepared to deliver a 1% reduction in rents for existing tenants in 2018/19, alongside a programme of investment in existing and new housing stock - including for 545 new affordable homes for residents by 2022/23, partly financed through the reinvestment of Right to Buy sale proceeds.

2018/19 GROUP BUDGET PROPOSALS

18. Budget proposals relating to services within the remit of Social Services, Housing and Public Health Policy Overview Committee are presented below, with headline operating budgets for the relevant services outlined in Table 2. In addition to these base budgets to support services, more volatile or demand-led areas of activity are managed through Development and Risk Contingency - with latest projections for 2018/19 expanded upon in the following sections of this report.

Table 2: Group Budgets within Social Services, Housing and Public Health Policy Overview Committee Remit

	Residents Services	Social Care	Cross-Cutting	Total
	£'000	£'000	£'000	£'000
Operating Budget 2017/18	11,938	75,290	0	87,228
Inflation	47	2,146	0	2,193
Contingency	0	2,890	0	2,890
Savings	(120)	(2,632)	(491)	(3,243)
Operating Budget 2018/19	11,865	77,694	(491)	89,068

Development & Risk Contingency

19. The following Contingency Items relate to services within the remit of Social Services, Housing and Public Health Policy overview Committee, providing £2,959k additional funding to meet the costs of service delivery in 2018/19. This sum captures the impact of £2,695k management action to mitigate increases in costs where possible.

- a. **Impact of Welfare Reform on Homelessness (£1,736k provision)** - The existing level of provision has been retained, with an expectation that numbers of families in Temporary Accommodation could rise by more than 3% during 2018/19 and levels of expenditure sensitive to the proportion of Bed and Breakfast cases and the success of preventative measures. For MTFP purposes, it has been assumed that the full range of preventative activity undertaken by the Council will be sufficient to contain the cost of Homelessness at £1,736k above base budgets. It is assumed that the dedicated Earmarked Reserve for incentives will continue to provide a mechanism to finance prevention activity where appropriate, with £2,388k

projected to be held in this reserve by 31 March 2018. Work is underway on costing the financial impact of the Homelessness Reduction Act and Universal Credit reforms announced in the Autumn Budget, with any net additional cost from the combined effect of these measures assumed to be managed from DCLG New Burdens funding and the Earmarked Reserve. Officers will continue to keep this under review and brief Members as appropriate.

- b. **SEN Transport (£443k provision)** - While the on-going implementation of the review of this service is expected to deliver substantial savings across 2017/18 and 2018/19, underlying demographic growth is expected to continue with uplifts of approximately 5% in eligible student numbers. Demographic growth for 2018/19 accounts for £259k of the contingency provision, with the remaining £184k relating to 2017/18 growth.
 - c. **Adults Placements - Transitional Children (£2,607k provision)** - Latest projections for the number of children transitioning into Adult Social Care provision from both the Council's own CWD cohort and other education settings indicate an uplift of £1,396k on the 2017/18 contingency will be required for the new financial year - equivalent to 39 new clients entering the system during 2018/19.
 - d. **Adults Placements - General (£1,877k reduction in expenditure)** - The contingency requirement for other Adult Social Care placements is expected to grow by £465k primarily as a result of underlying population growth, with a number of initiatives expected to enable the overall cost of placements to be managed down. Annual uprating of client income to reflect the growing cost of care packages is expected to secure an additional £380k income, while reviews of current client, CCG and Continuing Healthcare contributions are expected to deliver a £1,759k reduction in the net cost of care packages. Finally, the continuing roll out of the Council's expanded Supported Living programme is expected to reduce expenditure by £606k to result in a net £2,230k fall in care placement expenditure from 2017/18. Together with the £353k contingency relating to 2017/18 growth, this results in a net £1,877k reduction in expenditure to be managed through Development and Risk Contingency.
 - e. **Adults Placements - Winterbourne View (£50k provision)** - As a result of anticipated dowry funding from the NHS, it is expected that the net cost to the Council of Winterbourne View placements will be limited to £50k in 2018/19.
20. During 2017/18, £2,890k of Contingency funding was released into base budgets in relation to previously budgeted growth relating to Adult Placements - Transitional Children (£1,699k), Adult Placements - General (£432k) and Deprivation of Liberty Safeguards (£759k).

Savings

21. Savings proposals are focused on increased efficiency and effectiveness, rather than reduction in service provision, and fall into four broad themes; Service Transformation, Effective Procurement, Income Generation & Commercialisation and Zero Based Reviews.
- a. Service Transformation represents the majority of proposed savings, with items presented in this category ranging from the full year effect of previously implemented proposals, the implementation of agreed BID Reviews and the expected benefits arising from potential new BID Reviews.
 - b. Effective Procurement savings are similarly made up of full year effect items and proposed reviews of delivery models in a number of areas.
 - c. Income Generation & Commercialisation proposals include brought forward items for which plans are already in place, and proposed amendments to Fees and Charges discussed in the dedicated section below.
 - d. Savings proposals from Zero Based Reviews represent budgets which have been identified as being surplus to requirements through the line-by-line review of outturn 2016/17 and similar exercises being undertaken by Finance.
22. The accompanying Appendix A to this report provides a full schedule of savings proposals within the Social Services, Housing and Public Health Policy Overview Committee remit, with proposals totalling £3,243k across the relevant service areas. An overview of this programme within each Group is outlined in the following paragraphs.

Residents Services (£120k savings)

23. The September 2017 Cabinet report on the Telecare and out of hours call monitoring service approved the externalisation of the service, with the £120k saving representing the saving to the General Fund. The impact on the HRA was a further saving of £327k per annum for the duration of the 3 plus 1 year contract. The permanent saving has been built into the HRA budget.

Social Care (£2,632k savings)

24. Across Adults Social Care, £2,632k of savings have been included in this draft budget with £799k Service Transformation proposals, planned efficiencies from Effective Procurement of £300k and £1,533k of Zero Based Reviews.
25. Service Transformation proposals include a further £599k from the review of Transport Services, where a range of initiatives are reducing costs while maintaining levels of service and £200k of savings from a BID Review of the Reablement Service.

26. An Effective Procurement saving of £300k is included to capture the benefits of the new Dynamic Purchasing Scheme for Homecare through Electronic Call Monitoring, while Zero Based Reviews capture £1,296k from a rebasing of Care Placement budgets and preventative services, alongside £237k from the review of funding arrangements for the Independent Living Service.

Cross-Cutting (£491k)

27. The Public Health Grant is expected to fall to £17,506k for 2018/19 in line with previously released allocations from the Department of Health. This is a year-on-year reduction of £491k, in line with the Government's intention to reduce the grant by 9.6% over the period 2015/16 to 2019/20, which will see funding returned to 2013/14 levels in cash terms despite inflationary and demographic pressures impacting upon service expenditure. Service Transformation proposals include a target of £491k to manage the cut in Public Health funding within services historically funded from this grant.

Capital Programme

28. The Council's current capital programme, as approved by Cabinet and Council in February 2017, continues to be focused on the provision of sufficient school places to meet rising demand across the borough. This programme has been reviewed and expanded to reflect a number of new initiatives. The following key items within the Capital Programme fall within the remit of Social Services, Housing and Public Health Policy Overview Committee.

- a. Dementia Centre (£2,465k) - This is being constructed as part of the development of supported housing at the Grassy Meadow site and will be completed in the summer of 2018.
- b. Disabled Facilities Grant (£2,300k) - This is an ongoing programme that provides disabled facilities such as stair-lifts and other adaptations to private residential properties of residents with disabled needs.
- c. Private Sector Renewal Grants (£225k) - This provides essential repair grants and landlord property renewal grants.
- d. Equipment Capitalisation Adult Social Care (£985k) - This is resourcing to provide minor OT based equipment for social care clients that need it.
- e. Woodside GP Surgery (£1,939k) - This will provide new premises for 2 GP practices as part of a development that is split between the General Fund and the HRA. The HRA capital programme will provide 20 new shared ownership flats at the same site above the GP practice accommodation. The GP premises will provide a lease rental income stream to the General Fund.

Housing Revenue Account

29. The budget proposals for 2018/19 are based on the self-financing for the Housing Revenue Account and follow on the same methodology and layout as the General Fund. Under self-financing, the regulations maintain a ringfence around the Council's provision of housing, the cost of which is fully supported by rental income.

30. This draft budget reflects the 1% per annum reduction in rents to reflect Government policy and includes the impact of the High Value Voids Levy based on informal intelligence while providing for substantial investment in new General Needs and Supported Living units.

Table 3: HRA Budget Requirement

	£'000
<u>Funding Sources</u>	
Dwelling Rents	55,725
Total Resources	60,558
Budget Requirement 2018/19	39,111
Inflation	38
Corporate Items	213
Savings	(794)
Budget Requirement 2018/19	38,570
Contribution to Finance Capital Programme	38,955
Surplus / (Deficit)	(21,800)

Rental & Other Income

31. Rental income projections have been fully refreshed to take account of revised estimates for the movement in the numbers of properties due to new builds, prospective sales to pay for the High Value Voids Levy from 2019/20 and properties being sold under the RTB scheme.

Inflation

32. The net inflation provision of £38k included in this draft budget has been estimated using the same assumptions as for the General Fund inflation provision. This sum includes £148k in respect of inflation on operating cost budgets and £110k inflation on charges to tenants and leaseholders.

Corporate Items

33. Movements contained within Corporate Items include changes in provision for capital financing costs, changes in balances and other presentational changes. The net movement of £213k consists of realignment of budgets relating to RTB administration income of £85k and Independent Living service recharges of £100k and a £28k reduction in interest earned on reduced balances.

Savings

34. A number of savings totalling £794k have been identified and built into the proposed budget, these include the saving from the outsourcing of the Telecare service, the majority of which is funded by the HRA of £327k per annum, a saving of £157k for a housing service efficiency review and £310k saving resulting from the zero based budget review of the repairs and planned maintenance programmes. More detail is provided in Appendix C.

Works to Stock and HRA Capital

35. The HRA Capital Programme remains focused on the twin objectives of maintaining existing stock and construction of new dwellings. Within the new build element of the programme, provision of supported housing to support the Council's Adult Social Care Reablement programme and associated revenue savings is a key strand. More detail is provided in Appendix D.
36. The draft capital programme contains provision of £164,254k to fund delivery of 545 new homes within the Housing Revenue Account over the period to 2022/23. These new build units will be financed from a combination of Capital Receipts from Right-to-Buy property sales retained under the 1:1 Replacement Agreement and direct revenue contributions from the Housing Revenue Account. This investment is split into 3 programmes.
- a. General Needs housing, for which a provision of £135,144k is included to support the construction and acquisition of 286 new properties within the HRA.
 - b. New Build Shared ownership programme of £15,448k which will deliver 99 new units.
 - c. Supported Housing programme of 160 units, 2 large projects will complete in 2018 at Parkview and Grasseley Meadow providing 148 new units. A further 12 units are planned for the Yiewsley site in future years.
37. This draft budget includes £54,461k provision for investment in existing housing stock, including £6,172k of funding for major adaptations to properties. This level of provision reflects the latest programme of works proposals, including inflation aligned to BCIS indices.
38. In addition, £162k has been built into the HRA capital programme for HRA technology and innovation works.
39. Finally a provision of £2,500k for the HRA Capital Contingency is also included in order to respond to emerging risks and issues.

BACKGROUND PAPERS

THE COUNCIL'S BUDGET: MEDIUM TERM FINANCIAL FORECAST 2018/19 - 2022/23, presented to 14 December 2017 Cabinet Meeting

Appendix A

Savings Proposals within remit of Social Services, Housing and Public Health POC		Net Variation from 2017/18 Budget				
		2018/19	2019/20	2020/21	2021/22	2022/23
Description	Theme	£(000s)	£(000s)	£(000s)	£(000s)	£(000s)
Full Year Effect of Prior Year Savings		0	(3,243)	(3,319)	(3,319)	(3,319)
Residents Services						
Telecareline <i>Externalisation of Telecareline and out-of-hours call monitoring service, alongside greater use of Reablement technology.</i>	Service Transformation	(120)	0	0	0	0
Total Residents Services Savings Proposals		(120)	0	0	0	0
Social Care						
Review of Reablement Service <i>To undertake a further review of the Reablement Service following its restructure in 2016.</i>	Service Transformation	(200)	0	0	0	0
Transport Review <i>To undertake a major review and transformation of the Transport Service, embedding new ways of working, improve purchasing of services and improve route planning.</i>	Service Transformation	(599)	(76)	0	0	0
Electronic Call Monitoring <i>To ensure that all Homecare providers use an Electronic Call Monitoring System to capture the time spent providing care to clients.</i>	Effective Procurement	(300)	0	0	0	0
Adult Placement Budgets <i>A review of the Adult Placements Budget has identified that there is scope to re-baseline the adult placement numbers, reflecting the robust processes that are in place to manage the support provided to clients.</i>	Zero Based Review	(1,035)	0	0	0	0
Independent Living Service - Recharge to HRA <i>BID Review of Independent Living Service and associated financing, saving relates to balance of funding and does not affect service levels.</i>	Zero Based Review	(237)	0	0	0	0
Preventative Contract Services <i>A review of the contracts required to provide Preventative Services has identified that a number of contracts can be rationalised.</i>	Zero Based Review	(261)	0	0	0	0
Total Social Care Savings Proposals		(2,632)	(76)	0	0	0
Cross-Cutting						
Public Health Review <i>On-going BID review of all functions funded from the Public Health grant.</i>	Service Transformation	(491)	0	0	0	0
Total Cross-Cutting Savings Proposals		(491)	0	0	0	0
Total Social Services, Housing and Public Health Savings Proposals		(3,243)	(3,319)	(3,319)	(3,319)	(3,319)

Appendix B

Total Project Cost (incl. Prior Years) £'000	Current MTFP Proposal	Project by Cabinet Member Portfolio	2018/19 Draft Budget	2019/20 Draft Budget	2020/21 Draft Budget	2021/22 Draft Budget	2022/23 Draft Budget	Financed by:		
			£'000	£'000	£'000	£'000	£'000	Council Resources £'000	Government Grants £'000	Other Contributions £'000
		MAIN PROGRAMME								
		<u>Social Services, Housing, Health and Wellbeing</u>								
2,465		Dementia Centre	2,465	0	0	0	0	2,465	0	0
620		1 & 2 Merrimans Housing Project	570	0	0	0	0	570	0	0
3,085		Total Main Programme	3,035	0	0	0	0	3,035	0	0
		<u>Social Services, Housing, Health and Wellbeing</u>								
1,939	NEW	Woodside GP Surgery	0	1,939	0	0	0	1,939	0	0
1,939		Total Self Financing Developments	0	1,939	0	0	0	1,939	0	0
		PROGRAMME OF WORKS								
		<u>Social Services, Housing, Health and Wellbeing</u>								
N/A		Disabled Facilities Grant	2,300	2,300	2,300	2,300	2,300	0	11,500	0
N/A	UPDATE	Private Sector Renewal Grants	225	225	225	225	225	1,125	0	0
0		Total Programmes of Works	2,525	2,525	2,525	2,525	2,525	1,125	11,500	0
5,024		Total General Fund Capital Programme	5,560	4,464	2,525	2,525	2,525	6,099	11,500	0

APPENDIX C

Housing Revenue Account (HRA) - Savings		Net Variation from 2017/18 Budget				
		2018/19	2019/20	2020/21	2021/22	2022/23
Description	Theme	£(000s)	£(000s)	£(000s)	£(000s)	£(000s)
<u>Full Year Effect of Prior Year Savings</u>						
<i>Cumulative Impact of Existing Savings Proposals</i>	N/A	0	(794)	(794)	(794)	(794)
Full Year Effect of Prior Year Savings		0	(794)	(794)	(794)	(794)
<u>New Savings Proposals</u>						
<i>Repairs and Planned Maintenance</i> <i>A Zero Based Review of repairs and planned maintenance service including repairs delivery team.</i>	Zero Based Review	(310)	0	0	0	0
<i>Housing Service efficiency review</i> <i>Housing Service efficiency review</i>	Zero Based Review	(157)	0	0	0	0
<i>Telecareline</i> <i>Externalisation of Telecareline and out-of-hours call monitoring service, alongside greater use of Reablement technology.</i>	Service Transformation	(327)	0	0	0	0
New Savings Proposals		(794)	0	0	0	0
Total HRA Savings		(794)	(794)	(794)	(794)	(794)

APPENDIX D

Project	2018/19	2019/20	2020/21	2021/22	2022/23	Financed by:		
	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Revenue Contributions	Prudential Borrowing	Capital Receipts
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Major Projects								
New General Needs Housing Stock	21,158	31,019	28,736	32,000	22,231	49,572	45,029	40,543
New Build - Shared Ownership	6,234	8,536	678	0	0	4,888	0	10,560
New Build - Supported Housing Provision	11,203	2,459	0	0	0	9,564	0	4,098
ICT	81	81	0	0	0	162	0	0
Total Major Projects	38,676	42,095	29,414	32,000	22,231	64,186	45,029	55,201
Works to Stock								
Works to Stock programme	11,111	7,373	8,326	10,579	10,900	48,289	0	0
Major Adaptations to Property	1,147	1,204	1,249	1,286	1,286	6,172	0	0
Total Works to Stock	12,258	8,577	9,575	11,865	12,186	54,461	0	0
HRA Capital Contingency	2,500	0	0	0	0	2,500	0	0
Total HRA Capital Programme	53,434	50,672	38,989	43,865	34,417	121,147	45,029	55,201
Financed by:								
RCCO	43,735	18,712	18,118	19,532	21,050			
Prudential Borrowing	0	21,144	2,340	14,847	6,698			
Capital Receipts	9,699	10,816	18,531	9,486	6,669			
Total	53,434	50,672	38,989	43,865	34,417	0	0	0

Agenda Item 6

CABINET FORWARD PLAN

Contact Officer: Neil Fraser
Telephone: 01895 250692

REASON FOR ITEM

The Committee is required to consider the Forward Plan and provide Cabinet with any comments it wishes to make before the decision is taken.

OPTIONS OPEN TO THE COMMITTEE

1. Decide to comment on any items coming before Cabinet
2. Decide not to comment on any items coming before Cabinet

INFORMATION

1. The Forward Plan is updated on the 15th of each month. An edited version to include only items relevant to the Committee's remit is attached below. The full version can be found on the front page of the 'Members' Desk' under 'Useful Links'.

SUGGESTED COMMITTEE ACTIVITY

1. Members decide whether to examine any of the reports listed on the Forward Plan at a future meeting.

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Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Public / Private Decision & reasons
SI = Standard Item each month									
Council Departments: RS = Residents Services SC = Social Care AD = Administration FD= Finance									
Cabinet - 15 February 2018									
228	Award of Contract for Card Payment Services (Housing & Revenues)	In order to continue to deliver card payment services to tenants for paying their rent & Council Tax, Cabinet will consider the award of a 4 year contract for such services, following a procurement exercise using the Northern Housing Consortium	All		Cllr Jonathan Bianco	FD - Rob Smith / Allison Mayo		New	Private (3)
218 b	The Council's Budget - Medium Term Financial Forecast 2018/19 - 2022/23 Budget & Framework Policy	Following consultation, this report will set out the Cabinet's proposals for the Medium Term Financial Forecast (MTFF), which includes the draft general Fund	All	22-Feb-2018	Cllr Ray Puddifoot MDB & Cllr Jonathan Bianco	FD - Paul Whaymand	Public consultation through the Policy Overview Committee process and statutory consultation with business		Public

		<p>reserve budget and capital programme for 2018/19 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.</p> <p>Subject to Cabinet's decision, the budget will then be referred to full Council for approval.</p>							
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and ratepayers

Agenda Item 7

WORK PROGRAMME 2017/18

Contact Officer: Neil Fraser
Telephone: 01895 250692

REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of the agenda.

OPTIONS AVAILABLE TO THE COMMITTEE

1. To note dates for meetings 2017/18
2. To make suggestions for future working practices and/or reviews for the year 2017/18.

INFORMATION

All meetings to start at 7.00pm

Meetings	Room
28 June 2017 - CANCELLED	CR 6
20 July 2017	CR 6
5 September 2017	CR 6
2 October 2017	CR 6
6 November 2017	CR 5
7 December 2017	CR 6
23 January 2018	CR 6
27 February 2018	CR 6
22 March 2018	CR 6

Social Services, Housing and Public Health Policy Overview Committee

Work of the Committee 2016/17

20 July 2017	Budget Planning Report for SS,Hsg&PH
	Final Major Review Witness Session - Benefit Reforms
	Scoping Report for next Major Review
	Work Programme 2017/18
	Cabinet Forward Plan
5 September 2017	Major Review - Benefits Final Report
	Major Review Witness Session - Loneliness and Isolation in Older Residents
	Annual Complaints Report
	Cabinet Forward Plan
	Work Programme
2 October 2017	Major Review Second Witness Session - Loneliness and Isolation in Older Residents
	Annual Report: Adult Safeguarding Board
	Cabinet Forward Plan
	Work Programme
6 November 2017	Update on the Use of Assistive Technology/Telecare Line
	2017/19 BCF Plan
	Cabinet Forward Plan
	Work Programme
7 December 2017 (reserve meeting)	Adult Safeguarding Board - Report
	Major review Draft Final Report: Loneliness and Isolation

23 January 2018	Council Budget 2018/19
	Cabinet Forward Plan
	Work Programme
27 February 2018	Presentation/Information Item - Council support to Hillingdon Armed Forces Community Covenant
	Cabinet Forward Plan
	Work Programme
22 March 2018	Stroke Review - Update Report
	Provisional Presentation/Information Item - Pembroke Centre
	Adult Safeguarding Board - Draft Annual Report
	Cabinet Forward Plan
	Work Programme

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